**Annual Recognition Awards in Trauma Research and Practice**

**Submission form**

**The submission process**

To submit to the Annual Recognition Awards please complete the form below and email it to AwardSubmissionsCDCT@stah.org by the 15th September. If you have any questions about this form or the submission process, and would find an informal discussion useful, please contact TraumaAwardsCDCT@stah.org

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| **Information about the submitting team and organisation** |
| **Name of person who is leading the submission for an award**  |  |
| **Designation** |  |
| **Email contact details** |  |
| **Organisation (including web link)**  |  |
| **Address** |  |
| **Telephone number** |  |
| **Please list all individuals included in this submission and their designations and email addresses**

|  |  |  |
| --- | --- | --- |
| Name  | Designation (job title / organisation) | Email address |
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| **Category of award submitting to**  |
| **Which award are you submitting for? - please indicate ONE** |  Clinical initiative improving practice & outcomes for service users Clinical initiative that provides professional development or improves support for staff groups working with trauma populationsClinical or Research initiative demonstrating strong coproduction / lived experience component that improves outcomes for service users Early stage career research award: Applied research that focuses on improving understanding psychological traumaEstablished career award: Applied research that focuses on improving understanding psychological traumaContribution to applied research or clinical initiative that focuses on improving the understanding, management or outcomes of psychological trauma in marginalised populations |
| **Title of your submission (long title)** |  |
| **Submission details** |
| **Abstract describing and summarising your submission** **(Max 350 words)****Please include the following in your abstract*** Background to what the focus of the work was
* What you did
* With whom (Servicer use group, or staff, families etc)
* What went well
* How you measured our impact / outcomes
* What difference we made ( what were the outcomes and impact)
* What we would do differently
* Practice implications
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| **Please briefly outline, what models in trauma (research or clinical) that underpin your work)** Feel free to attach web links to relevant papers etc. |  |
| **Summarise the impact of your work and attach evidence to support this****For clinical work** e.g. evidence change in levels of trauma or wellbeing - analyses or graphs, evaluation report**For research work**Research outputs, conference presentations or peer reviewed publication. **For training sessions**Evaluation of the training, empirical and feedback |  |
| **Feedback from people who have benefited from or recommend the submission**  |
| Please include feedback from those who benefited from the activities associated with your submission, e.g. patients, staff, family / carers etc.  |  |
| **Submission checklist**  |
| **Prior to emailing the submission, please check the following that you have…….** |  Confirm that the work you are submitting for an award is your own workCompleted **all** sections of the submission form Attached supporting documents e.g. intervention details or testimonials or peer reviewed publications (inc links)Have permission from your organisation to submit for an awardHave the consent of any patients /service users/ clients for any materials used in this submission  Have organisational permissions to carry out the evaluation being submitted for an awardHave read and agreed with the terms and conditions of the submission, judging process and award rules |
|  **Now submit your nomination!**  |
| Please now email your submission and supportive documents to: AwardSubmissionsCDCT@stah.org |
| **What happens next?**  |
| * Following the submission of your award, you will receive within 3 working days an email acknbowledging the submission.
* In the event of an incomplete submission, you will be given the opportunity to re-submit your nomination, within an agreed timeframe.
* The judging committee reserve the right to request additional information or clarrification relating to your submission.
* The outcomes of the submissions will be communicated to the email address associated with your submission
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